

Govt. of Punjab
Punjab State e-Governance Society
O/o Directorate of Governance Reforms
Plot No D-241 Ind Area Phase 8-B
S.A.S Nagar (Mohali)

Tender Ref. No PSeGS/MSP/2018/2 Tender Document for selection of Man power service provider for the office at DGR and PSeGS
Response to Queries

Date: 28-12-2018

S.No.	Queries by	Reference Page No	Reference Clause as per tender	As per RFP clause	Clarification sought	Reply
1	Ms. Akal	13	4.14 (3) Past relevant Experience No. of Manpower	The bidder must have supplied at least 100 personnel in the last 3 years to Government organizations/Large reputed organization/Bank. The bidder must have an experience of supplying IT manpower to the organizations mentioned above during the last three years.	The bidder must have supplied at least 300 personnel in the last 3 years to Government organizations/Large reputed organization/Bank. The bidder must have an experience of supplying IT manpower to the organizations mentioned above during the last three years.	Refer corrigendum
2	do	13	4.14 (4) Past relevant experience project cost	The bidder should have an experience of having successfully supplied manpower during the last 3 years ending 31.03.2018 as per following details:- a. One similar works costing not less than the amount equal to Rs. 5 crore. OR b. Two similar works costing not less than the amount equal to Rs. 2.5 crore each.	The bidder should have an experience of having successfully supplied manpower during the last 3 years ending 31.03.2018 as per following details:- a. One similar works costing not less than the amount equal to Rs. 10 crore. OR b. Two similar works costing not less than the amount equal to Rs. 5 crore each.	As per RFP
3	do	14	4.14 (5) Turnover	The turnover of the bidder shall not be less than 5 crores for supplying of the manpower in the last three financial years for which bidder's accounts have been audited.	The turnover of the bidder shall not be less than 10 crores for supplying of the manpower in the last three financial years for which bidder's accounts have been audited.	As per RFP

4	Ms. Akal	16	4.15 Commercial Bid Evaluation (4.15.3)	In case the evaluated bid amount of two or more bidders are the same, then the firm having higher total turnover for the financial year 2017-18 will be declared as L1 bidder or the successful bidder.	In case the evaluated bid amount of two or more bidders are the same, then the firms will be asked to give presentation on technical selection & evaluation of process followed by their company for DGR . The Company whose presentation is best will be awarded the tender.	As per RFP
5	do	16	4.15. Commercial Bid Evaluation (4.15.6)	Bidder quoting zero or negative service charges will be treated as non-responsive and will result in forfeiture of the EMD.	Kindly Delet this clause	As per RFP
6	do	18	4.16. Notification of Award of Contract	PSeGS will notify the successful bidder in writing about acceptance of their bid. The notification of award will constitute the formation of the contract after submission of performance bank guarantee of Rs. 30 lakh as performance security by the successful bidder.	PSeGS will notify the successful bidder in writing about acceptance of their bid. The notification of award will constitute the formation of the contract after submission of performance bank guarantee of Rs. 3 lakh as performance security by the successful bidder. For Example : If a company quoted 1 % sale for 30 lakh margin will give Rs.30000/- per month margin only. Annually 3,60,000/-.	As per RFP
7	do	18	4.17. Performance security (4.17.1)	As soon as possible, but not more than 15 days following receipt of letter of award of the contract, the successful bidder shall furnish PBG of Rs. 30 lakh as performance security.	As soon as possible, but not more than 15 days following receipt of letter of award of the contract, the successful bidder shall furnish PBG of Rs. 3 lakh as performance security.	As per RFP
8	do	24	5.6.4. (5.6.4.3)	In case of more than a week's delay in supplying manpower from the date of sending written request by the Client, penalty shall believed equal to the daily average man-month rate of the respective delayed manpower (i.e Man-month rate of the person / number of working days of the month * number of days absent or delayed). This penalty shall be over & above the non-payment for absence of any such manpower (more than allowed leaves).	In case of more than 30 days delay in supplying manpower from the date of sending written request by the Client, penalty shall believed equal to the daily average man-month rate of the respective delayed manpower (i.e Man-month rate of the person / number of working days of the month * number of days absent or delayed). This penalty shall be over & above the non-payment for absence of any such manpower (more than allowed leaves)	As per RFP

9	do	25	5.6.4. (5.6.4.4)	If the EPF/ESI challans of previous month are not submitted with the salary bills of the following month for which payment is due, a penalty of 25% of the total Administrative Charges calculated for the staff whose EPF / ESI challans of previous month are not submitted with the salary bills of the month for which payment is due	If the EPF/ESI challans of previous month are not submitted with the salary bills of the following month for which payment is due, DGR will hold the EPF/ESI amount	As per RFP
10	do	27	5.6.19	Incomplete invoices and those not supported by stipulated documents will be returned for compliance before payment. The MSP shall be solely responsible for the delay. Any delay in payment of the invoice provided by the MSP shall not be an excuse for making delayed payment to the staff regularly by the stipulated dates. The MSP should have ample financial resources to meet such exigency for a period of at least three months.	Incomplete invoices and those not supported by stipulated documents will be returned for compliance before payment. The MSP shall be solely responsible for the delay. Any delay in payment of the invoice provided by the MSP shall not be an excuse for making delayed payment to the staff regularly by the stipulated dates. The MSP should have ample financial resources to meet such exigency for a period of at least Two months.	As per RFP
11	do	28	5.6.28	Manpower Service Provider is required to confirm and declare that no agent, middleman or any intermediary will be engaged to provide service. They will have to further confirm and declare that no agency commission or any payment which may be construed as an agency commission will be taken from outsourced staff and that the tender price will not include any such amount. If the "Client" subsequently finds to the contrary, it reserves the right to declare the MSP as non-compliant and declare the contract if already awarded, to be null and void, also reserving its right to take actions relating to Termination of Contract and forfeiture.	Manpower Service Provider is required to confirm and declare that no agent, middleman or any intermediary will be engaged to provide service. If the "Client" subsequently finds to the contrary, it reserves the right to declare the MSP as non-compliant and declare the contract if already awarded, to be null and void, also reserving its right to take actions relating to Termination of Contract and forfeiture.	As per RFP
12		37	2.2 form 2 Eligibility criteria form Sr No 6	The bidder should be ISO 9001:2008 or ISO9001:2015 certified and must be QCI certified. (Self-certified copy of certification which is valid on date of bid submission.)		Refer corrigendum